**PROPOSED RECRUITMENT RULES FOR THE APPOINTMENT OF THE SECRETARY OF MSFDS** **AS APPROVED BY THE EXECUTIVE BOARD OF MSFDS IS UPLOADED, INVITING CLAIMS/OBJECTIVES FROM THE PUBLIC. VIEWS AND COMMENTS ARE TO BE SUBMITTED/ADDRESSED TO THE SECRETARY, MANIPUR STATE FILM DEVELOPMENT SOCIETY, PALACE GATE, IMPHAL EAST, MANIPUR-795001 OR ON** **secretary.msfds@gmail.com** **WITHIN 30 DAYS OF THIS NOTIFICATION.**

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|  | **Designation of Post** | **Secretary** |
| 1 | No. of Post | 1 (one) |
| 2 | Classification | Group ‘A’ |
| 3 | Scale of pay | Rs. 15600-39100+GP Rs 6600 |
| 4 | Whether Selection post or non-selection post | N.A. |
| 5 | Age limit for Direct recruits | Minimum of 50 (fifty) years and not exceeding 63 (sixty-three) years. |
| 6 | Education and other qualifications required for direct recruits | **Essential:**1. Post-Graduate from a recognized University or its equivalent.
2. Postgraduate Degree/Diploma from a recognized university/institution in cinema or filmmaking/ visual communications/mass communication & journalism.
3. Person of outstanding merit with considerable body of work in filmmaking.

**Desirable:**1. The applicant should possess sound knowledge of all aspects of filmmaking, including professional incubation/training methodology /promotion, community building, industry-networking and multi-platform marketing.
2. He/she should also have administrative experience at a senior level of an organization of repute. Minimum 3-years of administrative /creative management in media institutions /organization.
3. Knowledge of English, Hindi and Manipuri.
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| 7 | Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotes. | N.A. |
| 8 | Period of Probation, if any. | 1 (one) year. |
| 9 | Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods. | By direct recruitment for a period of 3 (three) years or up to the age of 65 years, whichever is earlier. The tenure shall be extendable for another 3 (three) years or up to the age of 65 years, whichever is earlier, depending upon the performance of the incumbent which is to be decided by the executive board. |

**Sincerely,**



**(Sunzu Bachaspatimayum)**

**Secretary | MSFDS**